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***SAR Executive Board Meeting # 23-05***

***Preliminary Endorsed MINUTES***

**Date & Time:** 31.05.23 10:00-01.06.23 17:00 (CEST)  
Academy of Fine Arts, Vienna

**Present:** Florian Schneider, Geir Strøm, Blanka Chládková, Esa Kirkkopelto,  
Michaela Glanz and Johan A Haarberg

**Excused:** Jaana Erkkila-Hill and Ang Bartram

**Next meeting:**

- 21.09 10:00 – 22.09 17:00 CEST– Berlin/Venue to be confirmed
- 20.10 09:30-14:30 CEST – On Zoom
- 23.11 10:00 – 24.11 – 17:00 CET Prague/Charles University

## 1. Welcome and Approval of Agenda

The agenda was endorsed.

## 2. Finances

Financial Overview 2023

The Financial overview was taken into account.

## 3. Institutional Members and Portal Partners

- New Institutional Members
- Status Portal Partnerships / New Journals
- New Initiatives

A verbal update was presented and taken into account.

The new journal from Porto will be launched soon and there are further plans for a journal on jazz and artistic research.

## 4. Dubrovnik Conference

- Suggestion of a Doctoral Final Results Archive

Status on the plans for this event was presented and the suggestions of an online archive discussed. There will be need for more detailed information before any conclusions can be made.

## 5. RC

- RC Team Supplement Appointment

The Ex.B endorsed Daniele Pozzi as the third member of the RC Managerial Team.

- Portal Partner Meeting Agenda

Agenda for the meeting in Tilburg in June was distributed and supported.

- RC Developments – Summing-Up Meeting with Luc and Monitoring Group

A period of transfer into some new software will need to be planned at a mid-term perspective.

- Invitation to co-operation on EU Funding from  
Research Institute in Art, Design and Society, Porto

The possibility of submitting a COST Action funding application will be discussed further during the Portal Partner Meeting in June.

## 6. SAR Special Interest Groups

- Status and Progress Plan

A discussion paper had been circulated in regard to this and the next point on the agenda, mainly dealing with how the SIGs could be offered opportunities also on the JAR platform.

There is still a need for further clarification on how SIGs should be monitored and followed up.

Michaela Glanz was authorized to follow up and endorse a new SIG when all required information has been received.

## 7. JAR

- Clarifications Channels and SIGs

Michaela Glanz and the Executive Officer will take the discussion here further with the Editor in Chief with the aim to confirm how JAR channels can interact with the SIGs.

- Supporting Editors Agreements – Timespan

The Ex.B endorsed that supporting editors' agreements should align with the timespan for agreement with the Editor in Chief.

## 8. GA 2023

- Draft Minutes

The draft Minutes from the General Assembly 2023 was endorsed.

- Summing-Up

Based on notes from the meeting, there was a general discussion on format, deliveries and input, including the discussion in the informal meeting after the GA had been formally closed. The format worked well, including the offer of a parallel session for those conference participants that could not take part in the GA.

## 9. Strategy Work

Based on the presentation for the membership after the GA in April, the preliminary strategy paper was revisited, including the mission statement, key partners, key activities, key resources, value proposition, membership categories and relations, channels as well as cost and revenue structure. Based on this, an actions summary was agreed, including presenting a new version of this document before our September meeting.

## 10. SAR Conferences

- SAR Conference 2022

There was now new update on progress regarding the documentation of this conference.

- SAR Conference 2023
  - Summing-Up
  - Documentation

The conference this year had a high number of participants. The overall structure worked well and the solution for lunches was very much welcomed.

The experiences and knowledge obtain by the pilot peer-review process was highly appreciated by the conference committee, and should be further developed for the 2025 conference. For preliminary documentation, see <https://sar2023.no/>.

- SAR Forum 2024
  - Draft Agreement and Budget
  - Status / Further Concept Outline
  - Role of SIGs
  - Working Group Representatives / Tasks Distribution within Ex.B

The SAR Forum 2024 will be hosted by Fontys School of Fine and Performing Arts.

The draft agreement and financial framework were distributed – and will, according to plan, be signed at the time of the Portal Partner Meeting in June.

The concept outline was discussed, and there was agreement that the SIGs will take a more significant role in this event.

The Ex.B appointed Angela Bartram, Michael Glanz and Johan A Haarberg to be the SAR representatives in the Forum Working Group. The group may be supported by other members of the Ex.B.

- SAR Conference 2025
  - Status / Draft Agreements and Preliminary Budget

Based on a draft agreement and financial framework, the Ex.B discussed options for hosting the 2025 Conference, but further clarifications will be needed. The EO was asked to further investigate with the aim to reach a conclusion as soon as possible.

- Conference Invitation Cambridge

An offer to host a future conference here was briefly discussed.

#### **11. SAR Central Support Function(s)**

- Revisiting Mapping of Basic Support Tasks
- Progress Plan
- Draft Agreement EO

The Ex.B discussed a mid-term perspective on how to secure and develop basic support task for the organisation. Including a renewal of the agreement with the EO and how the tasks for a communication officer should be outlined.

Based on an existing agreement, the President and Treasurer were authorised to sign a new agreement with the EO for a period of two years before the end of June.

The Treasurer and EO was asked to prepare scenarios on how to strengthen SAR's financial basis to our September meeting.

#### **12. Strengthening of AR on EU and OECD levels / Frascati Changes**

- Status

There was a short status report and discussion on how these aims may be achieved and alliances further developed.

- Endorsement of a statement letter issued by ELIA

A statement letter from ELIA was endorsed.

#### **13. Prague Meetings Schedule**

- Joint Public Meeting with Czech Art Universities
- Invitation AVU AR Conference

A draft plan for a meeting with these institution in November 2023 was discussed and will be followed up, and timing should be aligned with the AVU AR Conference.

#### **14. Newsletter**

- Items and distribution of inputs
- Deadline

Based on a distributed draft items and responsibilities was agreed and deadline set.

At this stage, SAR have approx. 350 signed up at LinkedIn.

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#### **15. Confirmation Next Meetings**

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#### **16. Any other Business**

There were no issues under this agenda point.

01.06.23 – Johan

*Preliminary Endorsed 09.04.23*

*Florian Schneider (sign.)  
President*

*Geir Strøm (sign.)  
First Vice President*