

***SAR Executive Board Meeting # 22-06***

***ENDORSED MINUTES***

**Date & Time:** 26.09.22 10:00-18:00 (CEST)/  
27.09.22 10:00-14:15 (CEST)

**Location:** Prague – DAMU

**Present:** Florian Schneider, Geir Strøm, Jaana Erkkila-Hill, Ang Bartram (until 12:00 on the second day), Blanka Chládková, Esa Kirkkopelto, Michaela Glanz and Johan A Haarberg.

Jessica Kaiser participated from 15:00 on the first day to approx. 13:00 on the second day.

**Next meeting:**

**Time:** 28.10.22 – 10:00-13:00 CEST  
28.11.22 – 12:00-17:00 CET

**Location:** On Zoom

## 1. Welcome and Approval of Agenda

The agenda was endorsed with small adjustments. To secure participation from involved members, there will be the need to shift certain items timewise.  
Renewed presentations will be done after lunch when all has arrived.

## 2. Finances

- Preliminary Financial Report 20.09.2022

The preliminary financial report presented by the Treasurer and the EO, was taken into account.

- Sketch for Organising of RC Introduction and Training Sessions

A sketch for organising such sessions was presented and discussed.

In principle this was welcomed, but there is a need to look further into the anticipated workload for the organisation of such activities and the financial consequences and dimensions.

## 3. Institutional Members and Portal Partners

- Overview/Status Report

At this stage there are close to thirty portal partners, with some more indicating interest of joining as partners. With three new members coming in this autumn, there are a total of approx. forty institutional members.

- Recruiting Activities Ex.O

The recruiting activities planned by the EO was presented.

- Potential for Recruiting Activities

Increasing the numbers of institutional portal partners will still have to be central for stabilisation and further increased activities. At the same time, the potential for non-academic partners should be considered as part of a renewed recruitment strategy.

The creation of a recruitment handout/flyer was discussed.

## 4. RC

- Status Report / Development Overview

An overview of features and modules developed over the last two and half years was presented.

- Shifts in the RC Managerial Team

One of our RC Managing Officers will have to reduce his involvement in the team from later this year, and there are ongoing discussions on how the competences of a replacement should be outlined and the task volume defined.

The Ex.B see a call among the portal partners as a good potential for recruitment.

The Treasurer pointed out that there is a need to strengthen this part of the budget in the coming year.

- Portal Partner Meeting Vienna

The first onsite Portal Partner Meeting since January 2020 was hosted by the Academy of Fine Arts Vienna in June. Most partner institutions participated in the meeting, and there were much positive feedbacks-.

- Portal Partner Thematic Online Seminars Plans

- RC Users Webinars Plans

Plans for the Portal Partners Thematic Seminars and RC Webinars for this autumn were circulated and commented.

- Funded Research Projects: Status

One EU-funded project has been incorporated in the new Projects Portal on the RC frontpages. One other project has signalled interest for a similar solution.

- Closed Key Word Vocabulary

The RC Monitoring Group is collaborating with several librarians from some of our portal partners to investigate how a closed key work vocabulary can be integrated in the RC with the use of an existing open-source thesaurus.

- Inquiry External Journal Hosting

Based on a concrete inquiry, the EX.B is in principal positive to the option of hosting external academic journals within the RC, although how such journals should relate to artistic research needs further clarification.

## 5. JAR

- Preparations for Meeting with JAR Editorial Board

A meeting between the JAR Editorial Board and the Ex.B should be planned for later this year, and the agenda for such an event discussed in our October meeting.

- Endorsement of two JAR Editors

The Ex.B endorsed Gabriel Menotti and Jesús Fernando Monreal Ramírez for a period of two years from 01.10.22 onwards.

- Procedure for Editor in Chief Decision

As the current arrangement with the Editor in Chief expires by the end of February next year, the Ex.B agreed to bring a prolongation of this task up for decision in the next meeting.

## 6. SAR Conferences

- SAR Conference 2021

The documentation of the 2021 Conference has been launched at the RC, see <https://www.researchcatalogue.net/view/1572726/1572727>

- SAR Conference 2022

There was a short summing-up of the Weimar Conference. Status for documentation on the RC would be preferable.

- SAR Conference 2023

Call for Submissions / Call for Peer Reviewers / Status Report

The Ex.B recommended that the deadline for submissions should be moved.

A new Webinar on how to submit for conference presentations will be arranged in mid-October.

- Future Conferences: 2024 and Onwards – Initial Debate

This agenda point was moved to a later meeting.

## 7. Individual Members

- Overview/Status Report

Approx 110 individuals have paid their membership fee so far this year. This is considerable higher than anticipated by the end of May.

## 8. SAR Special Interest Groups

- Status
- Display on RC Project Page

All active SIGs will be offered to display their activities at the RC Project Page.

- New SIG Request

The SIG request *APARN – Asia Pacific Artistic Research Network* was endorsed.

- Draft New Call

A new call will be published in the next SAR Newsletter.

## **9. Funding Agency Seminar – Autumn 2022**

- Status
- Adjustment of plans

Due to lack of participation, the planned seminar this autumn must be cancelled, and a new meeting to be planned for the spring.

One should look for possible new participants from countries that have not yet joined these seminars, such as Belgian, Finnish, and German agencies.

## **10. Membership Support & Communication**

- Webpage Renewal: Status
- Webpage Renewals<>RC Potentials

Plans for a complete renewal of the SAR Webpages towards a new platform for communication with individual members as well as individuals affiliated with the institutional membership was abandoned in the Ex.B May meeting. Consequently, there is the need to look again into how an update of the existing homepage can be conducted and – in a longer perspective – how the RC can cater for future identified benefits and communicating channels for individuals within our membership. A meeting between the Webpage Renewal Group and the RC Monitoring Group should be arranged before the next Ex.B meeting.

- Provisions for Institutional Members
- Provisions for Individual Members

These issues were moved to a later meeting.

## **11. Partnerships + Networks**

- European Networks for Joint Position Papers on Artistic Research  
Proposed Amendments Frascati Manual

An introduction on this joint action, which has been endorsed by SAR in June, was presented by the EO. Any concrete comments on the proposed amendments should be communicated directly to the EO.

## **12. RC Annual Prize 2021**

- Presentation in Weimar
- Status Report

The prize winner and the two follow-ups announced during the Weimar conference, will additionally be published in the upcoming Newsletter.

The competition for this year's prize will be announced in the same Newsletter.

The jury must be partially renewed before the selection procedure.

## **13. Newsletter**

- Next Newsletter – Issues / Date of Publication

Issues for the first newsletter after the GA was identified and final date for inputs was set.

## **14. Organisational Overview – Division of Task**

This issue was moved to the next meeting.

## **15. Next Meetings**

- 28.10.22 10:00-13:00 (16:00) CEST  
Zoom
- 28.11.22 – 12:00-17:00 CET  
Zoom
- 09.01.23 10:00-18:00 /10.01.23 10:00-16:00 (CET)  
Venue to be confirmed
- 17.03.23 – 12:00-18:00 CET  
Zoom

An onsite two-days meeting in the last part of May or beginning of June needs to be confirmed.

## **16. Any other Business**

There were no issues under this agenda point.

27.09.22 – Johan.

Endorsed 25.01.23.

Florian Schneider (sign.)  
President

Jaana Erkkila-Hill (sign.)  
Second Vice President